

Corona regulations at the HTW Dresden

valid as of 14.11.2022

Due to the situation regarding the corona virus pandemic, the following regulations apply. These are subject to the enactment of new legal foundations, e.g. by the federal government and/or the Free State of Saxony and/or the state capital Dresden.

1. Basic principle

At the HTW Dresden, the cautious handling of contacts remains in the foreground. Where encounters are necessary and sensible, the usual rules (distance, hygiene measures, wearing masks, corona warning app, and ventilation) are to be observed. The hygiene principles of the HTW Dresden apply.

Regulations for teaching and examinations at the HTW Dresden

2. Courses, excursions and exams

Courses can again be held in attendance.

Excursions to risk areas (high risk areas and virus variant areas) are not eligible for approval. Hygiene concepts and risk assessments must be available for courses and examinations in attendance as well as for excursions.

3. Recommendation on covering the mouth and nose during courses, excursions and examinations and compulsory wearing of masks

In teaching and examination rooms, a mouth-nose covering, preferably an FFP2 mask or comparable respirator, must be worn if the minimum distance cannot be maintained.

In addition, it is strongly recommended to wear a mouth/nose covering, preferably an FFP2 mask or comparable respirator, in teaching and examination rooms.

If the minimum distance is not maintained, this recommendation also applies during courses, excursions and examinations in the open air.

Further regulations for HTW Dresden for research and administration

4. Access regulations for visitors (e.g. project partners, service providers/contractors, guests, etc.)

Visitors are only granted access to the university buildings after prior instruction by the respective person responsible for the visit/inviting person on the applicable hygiene principles of HTW Dresden. Further requirements/regulations may result from the risk assessment, which must also be instructed.

- 5. Use of laboratories, workshops and offices as well as other uses of space outside of teaching** (e.g. for committee meetings, job interviews, trial lectures, defences, consultations, meetings, internships, events with students and offers of workplace health promotion as well as events along with trade fairs and congresses, etc.).

The use of laboratories, workshops, offices as well as lecture halls, seminar and meeting rooms outside of teaching hours is determined by the respective risk assessment.

For special events, a use-specific hygiene concept must be submitted with the room application.

6. Library

The opening hours of the library are based on the risk assessment. The opening hours and access regulations can be found on the [library's website](#).

7. Signing of documents

Mainly electronically, the original signature is to be provided later.

8. Dealing with persons at particular risk

If an employee demonstrably discloses that he or she is a person at particular risk (belonging to the SARS-CoV-2 risk group), the manager must make arrangements for individual protective measures in consultation with the employee.

Pregnant and breastfeeding employees are requested to report to the Department of Human Resources in order to coordinate further protective measures, if necessary. Pregnant and breastfeeding students are requested to report to the Student Secretariat.

9. Mobile working ("home office")

Due to the current situation regarding the coronavirus pandemic, mobile working can be approved up to 100 % beyond the current service agreement on alternating telework on the basis of the risk assessment. In all other respects, the service agreement on alternating telework applies.

Individual regulations and agreements may have to be made for employees with caring responsibilities, persons at particular risk (belonging to the SARS-CoV-2 risk group) or employees at workplaces where hygiene principles cannot be observed.

The application form "F L05 19" must be used to apply for mobile work.

10. Business trips

In principle, business trips can be approved.

The decision on the approval of the business trip must be intensively examined by the person sending the employee or the responsible manager depending on the destination, the reason for the trip and the corresponding travel advice of the Robert Koch Institute or the Federal Foreign Office. For trips to designated risk areas (high-risk areas and virus variant areas), the opinion of the company doctor must be obtained and taken into account accordingly when assessing whether the trip can be approved.

Before commencing the journey, the official traveller must check whether the journey can be undertaken, taking into account the safety instructions of the Federal Foreign Office and the Robert Koch Institute. If the destination has been designated as a risk area (high-risk area or virus variant area) after the business trip has been approved, the company doctor's opinion must be obtained before the trip can begin. In particular, the trip cannot be commenced if there is a recommendation not to commence the trip. The risk of obtaining the company doctor's opinion in good time is borne by the traveller.

When using company vehicles, the information sheet on infection control measures for HTW company vehicles must be taken into account.

11. Travel to and return from Corona risk areas/high incidence areas/viral variant areas

Holidays or private stays in Corona risk areas (high-risk areas/virus variant areas) are your own responsibility, also with regard to the subsequent quarantine. The regulations of the Corona Virus Entry Ordinance (CoronaEinreiseV) in the currently valid version must be observed.

12. Communication

These and other regulations are published on the page ["Information on the coronavirus"](#) on the university's website.

All members and members of the university are obliged to inform themselves regularly.